

# Monthly Expenditure Report



Reporting Month: December 2019 Budget Fiscal Year: 2019-2020

NC Name: Porter Ranch  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$28044.38	\$2127.61	\$25916.77	\$476.53	\$4250.00	\$21190.24

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31204.61	\$701.97	\$15666.77	\$476.53	\$15190.24
Outreach		\$1425.64		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$12200.00	\$0.00	\$9000.00	\$0.00	\$9000.00
Neighborhood Purpose Grants	\$2500.00	\$0.00	\$1250.00	\$0.00	\$1250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$4250.00		Previous Expenditures: \$17860.23	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STORAGE ETC. CHATSWORT	12/01/2019	(Credit card transaction)	General Operations Expenditure	Office	\$134.00
2	AMECI'S PIZZA AND PAST	12/05/2019	(Credit card transaction)	General Operations Expenditure	Office	\$101.48
3	THE UPS STORE 2398	12/14/2019	(Credit card transaction)	General Operations Expenditure	Office	\$12.59
4	PALS LIQUOR & WINE SHO	12/11/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$9.75
5	WAL-MART #2526	12/20/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$154.13
6	WAL-MART #2526	12/09/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$66.40
7	99-CENTS-ONLY #0106	12/09/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$45.20
8	PARTY CITY #277	12/09/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$33.86

9	WAL-MART #2526	12/10/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$18.49
10	DAISO LA12 NORTH RIDGE	12/10/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$15.00
11	WAL-MART #2526	12/11/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$32.24
12	RALPHS #0127	12/11/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$10.94
13	JOANN STORES #1954	12/11/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$4.34
14	CAFE DONUTS	12/11/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$17.50
15	RALPHS #0127	12/20/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$242.79
16	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/22/2019	Motion to authorize the PRNC to complete, approve,...	General Operations Expenditure	Office	\$192.05
17	WENDY L. MOORE / MOORE BUSINESS RESULTS	12/05/2019	Motion to authorize the PRNC to complete, approve,...	General Operations Expenditure	Office	\$77.05
18	APPLEONE EMPLOYMENT SERVICES	12/05/2019	Motion to authorize the PRNC to complete, approve,...	General Operations Expenditure	Office	\$184.80
19	Ed Baroth	12/16/2019	Motion to approve expenditures for the holiday par...	General Operations Expenditure	Outreach	\$450.00
20	Ed Baroth	12/18/2019	Motion to authorize the PRNC education committee t...	General Operations Expenditure	Outreach	\$325.00
<b>Subtotal:</b>						<b>\$2127.61</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	Brandii Grace	07/16/2019	Motion to approve BMR to Brandii Grace in the amou...	General Operations Expenditure	Office	\$106.93
2	APPLEONE EMPLOYMENT SERVICES	10/21/2019	Motion to authorize the PRNC to complete, approve,...	General Operations Expenditure	Office	\$196.35
3	APPLEONE EMPLOYMENT SERVICES	10/21/2019	Motion to authorize the PRNC to complete, approve,...	General Operations Expenditure	Office	\$173.25
<b>Subtotal: Outstanding</b>						<b>\$476.53</b>

Receipts:



AMECIS  
PIZZA & PASTA  
11229 TAMPA AVE.  
PORTER RANCH - NORTHRIDGE  
818-368-4228

DATE 12/05/2019 THU TIME 10:21

5X	@ 14.99	
JUMBO PIZZA		\$74.95
2X	@ 1.99	
JMB TOPPING		\$3.98
JUMBO SPECIALTY		\$22.99
DELIVERY CHARGE		\$2.50
% SBTL DISC		-20.000%
AMOUNT T1		-20.88
SUBTOTAL		\$83.54
TAX1		\$7.94
TOTAL		\$91.48
CASH		\$91.48

THANK YOU!

CLERK 1 021842 00000

AMECIS PIZZA AND PASTA  
11229 TAMPA AVE  
NORTHRIDGE, CA 91326

12/05/2019

10:21:41

CREDIT CARD  
MC SALE

Card #	XXXXXXXXXXXX3828
SEQ #:	1
Batch #:	256
INVOICE	2
SERVER	0001
Approval Code:	022013
Entry Method:	Manual
Mode:	Online
Avs Code:	NYZ

PRE-TIP AMT \$91.48

TIP \_\_\_\_\_

TOTAL AMOUNT \_\_\_\_\_

CUSTOMER COPY

See back of receipt for your chance  
to win \$1000 ID #: 7N38GLWC4HD

**Walmart** \*

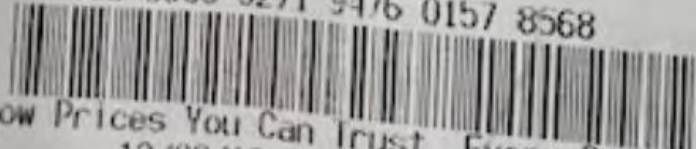
818-832-0643 Mgr: NETL BATARSEH  
19821 RINALDI ST  
PORTER RANCH CA 91326

ST# 02526 OP# 009045 TE# 45 TR# 07089  
CUPCAKES 007874298620 F 13.28 N  
CUPCAKES 007874298620 F 13.28 N  
CUPCAKES 007874298620 F 13.28 N  
CUPCAKES 007874298620 F 13.28 N  
CUPCAKES 007874298620 F 13.28 N  
SUBTOTAL 66.40  
TOTAL 66.40  
MCARD TEND 66.40

MASTERCARD \*\*\*\*\*6318 I 1  
APPROVAL # 010070  
REF # 934300794917  
AID A0000000041010  
IC FFA925F59A20599B  
TERMINAL # SC010085

\*Pin Verified  
12/09/19 10:43:16  
CHANGE DUE 0.00  
# ITEMS/SOLD 5

IC# 0965 3271 9476 0157 8568



Low Prices You Can Trust. Every Day.  
12/09/19 10:43:16  
\*\*\*CUSTOMER COPY\*\*\*

Scan with Walmart app to save receipts





ST: 106 Northridge  
 Reseda Blvd & Nordoff  
 8946 Reseda Blvd  
 Northridge CA 91324

XmasTrailerRollers30soft/W70	1 0	.9999	0.9999 T
XmasTrailerRollers30soft/W70	1 0	.9999	0.9999 T
LicenseStickerFunJet	1 0	.9999	0.9999 T
LicenseStickerFunJet	1 0	.9999	0.9999 T
LicenseStickerFunJet	1 0	.9999	0.9999 T
LicenseStickerFunJet	1 0	.9999	0.9999 T
LicenseStickerFunJet	1 0	.9999	0.9999 T
LicenseStickerFunJet	1 0	.9999	0.9999 T
LicenseStickerFunJet	1 0	.9999	0.9999 T
LicenseStickerFunJet	1 0	.9999	0.9999 T
ChristmasBallTopsCover14x10	1 0	.9999	0.9999 T
ChristmasBallTopsCover14x10	1 0	.9999	0.9999 T
XmasPompadourTags/12pc/W70910	1 0	.9999	0.9999 T
XmasPompadourTags/12pc/W70910	1 0	.9999	0.9999 T
XmasPompadourTags/12pc/W70910	1 0	.9999	0.9999 T
XmasPompadourTags/12pc/W70910	1 0	.9999	0.9999 T
LicenseStickersLabelAndTags	1 0	.9999	0.9999 T
LicenseStickersLabelAndTags	1 0	.9999	0.9999 T
LicenseStickersLabelAndTags	1 0	.9999	0.9999 T
LicenseStickersLabelAndTags	1 0	.9999	0.9999 T
XmasReelWireRibbon3ydex2.5P008	1 0	.9999	0.9999 T
XmasReelWireRibbon3ydex2.5P008	1 0	.9999	0.9999 T
ChristmasMeta11CurRibbon1000	1 0	.9999	0.9999 T
HolidayBeadNecklaceW/30be11/2c	1 0	.9999	0.9999 T
HolidayBeadNecklaceW/30be11/2c	1 0	.9999	0.9999 T
HolidayBeadNecklaceW/30be11/2c	1 0	.9999	0.9999 T
HolidayBeadNecklaceW/30be11/2c	1 0	.9999	0.9999 T
XmasSEVireRibbon3ydex2.5P008	1 0	.9999	0.9999 T
XmasReelWireRibbon3ydex2.5P008	1 0	.9999	0.9999 T
XmasReelWireRibbon3ydex2.5P008	1 0	.9999	0.9999 T
XmasReelWireRibbon3ydex2.5P008	1 0	.9999	0.9999 T
ColorPencils/12ct/W2234	1 0	.9999	0.9999 T
ColorPencils/12ct/W2234	1 0	.9999	0.9999 T
XmasVWWireRibbon3ydex2.5P008	1 0	.9999	0.9999 T
XmasReelWireRibbon3ydex2.5P008	1 0	.9999	0.9999 T
XmasSEVireRibbon3ydex2.5P008	1 0	.9999	0.9999 T
XmasReelWireRibbon3ydex2.5P008	1 0	.9999	0.9999 T
HolidayBeadNecklaceW/30be11/2c	1 0	.9999	0.9999 T
HolidayBeadNecklaceW/30be11/2c	1 0	.9999	0.9999 T
HolidayBeadNecklaceW/30be11/2c	1 0	.9999	0.9999 T
HolidayBeadNecklaceW/30be11/2c	1 0	.9999	0.9999 T
01-10cRausable8eg	1 0	.10	0.1000
01-10cRausable8eg	1 0	.10	0.1000
01-10cRausable8eg	1 0	.10	0.1000

SUBTOTAL 841.30  
 TAX 83.90  
**TOTAL 925.20**  
 MASTERCARD 145.20

\*\*\*\*\*  
 PURCHASE \*\*\*\*\*6318 MC 845.20  
 12-09-19 05:38:33 PM 106 1 337577 3293  
 REF#: 028613 Approved

MASTERCARD  
 MID: A0000000041010  
 \*\*\*\*\*

# Party City

NOBODY HAS MORE PARTY FOR LESS

19927 RINALDI ST  
NORTHRIDGE, CA 91326  
818 831-0999

048419725558	32IN CANDY C	\$10.00	T
	32IN CANDY CANE WHT STRIPE		
4 @ \$2.50			
048419489146	54X108IN GLD	\$7.96	T
	54X108IN GLD TC PLSTC		
4 @ \$1.99			
013051512293	AD VALUE ANT	\$5.96	T
	AD VALUE ANTLER XMAS		
4 @ \$1.49			
048419872115	HAT FELT/FOL	\$3.00	T
	HAT FELT/FOLD CUFF SANTA		
3 @ \$1.00			
013051444891	HAT FELT STR	\$2.00	T
	HAT FELT STRIPE		
2 @ \$1.00			
048419872368	FELT HAT ELF	\$2.00	T
	FELT HAT ELF		
2 @ \$1.00			

.....  
SUBTOTAL \$30.92  
GEN MERCH TAX @ 9.500% \$2.94  
TOTAL \$33.86  
CR MASTERCARD \$33.86  
ITEMS = 19  
.....

CR MASTERCARD SALE \$33.86  
XXXXXXXXXXXX6318 CHIP  
APPR: 085551  
JOURNAL: 0277117591831795

AID: A0000000041010  
Application Label: MASTERCARD  
Cryptogram Type: TC  
Cryptogram: 124168EA8CC425E4  
PIN Statement: PIN Verified  
.....

STORE 277 TRN 21 REG 1  
12-09-2019 11:04:19 AM

See back of receipt for your chance  
to win \$1000 ID #: 7NBRLOWC5N2

**Walmart** \*

818-832-0643 Mgr: NEIL BATARSEH  
19821 RINALDI ST  
PORTER RANCH CA 91326

ST# 02526	OP# 009051	TE# 51	TR# 08195
GW TP 325	063806018894		3.24 X
SCISSOR	005113520833		3.24 X
INVITATION	008522760796		5.44 X
INVITATION	008522760794		4.97 X
	SUBTOTAL		16.89
TAX 1	9.500 %		1.60
	TOTAL		18.49
	MCARD TEND		18.49

MASTERCARD \*\*\*\*\* 6318 I 1

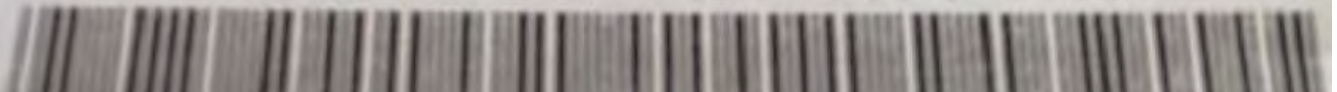
APPROVAL # 051980  
REF # 934500883177  
AID A0000000041010  
TC 10C337D3170B1287  
TERMINAL # SC010418  
\*Pin Verified

12/10/19 22:59:37

CHANGE DUE 0.00

# ITEMS SOLD 4

TC# 2478 7547 6320 5584 7832



DAISO  
JAPAN

#004067 Northridge  
19500 Plummer Street, Unit A4  
Northridge, CA 91324  
PHONE 818-998-3682

Welcome to Daiso.  
Enjoy your shopping.

12/10/2019 2:51pm RCPT NO.49360  
REG:04 CSH:00001562

0000020230326  
PaperBag 0.20 T  
4549131693096  
Colored Drawing Paper - Semi-B4 - Past  
1.50 x 3 4.50 T  
4549892358883  
Sparkling Headband  
1.50 x 2 3.00 T  
4979909958179  
Christmas Glasses  
1.50 x 2 3.00 T  
4979909957929  
Friend Hat -For Children-  
1.50 x 2 3.00 T

SUB TOTAL 13.70  
TAX TOTAL(EX) 1.30

TOTAL \$ 15.00  
CREDIT 15.00

CHANGE 0.00

# ITEMS SOLD 10

NO REFUNDING  
EXCHANGES  
Credit Receipt

\*\*\* Cardholder Copy \*\*\*

Amount 15.00

Card Type M/C  
Expiration Date XX/XX  
Account No.

XXXX XXXX XXXX 6318

Date 12/10/2019  
Approval No. 054793  
Ref: 49360002

EMV Receipt Section  
Indicator:CHIP  
Application Label: MASTERCARD  
TC: 135F65509A12E639  
TVR: 0000048000  
AID: A0000000041010



See back of receipt for your chance  
to win \$1000 ID #:7N88Q2VC6QC

# Walmart

818-832-0643 Mgr:NEIL BATARSEH  
19821 RINALDI ST  
PORTER RANCH CA 91326

ST# 02526	OP# 006170	TE# 77	TR# 09227	
COKE	004900001278	F	8.58	X
CRV FEE	007874235155	F	1.20	T
SPRITE	004900001938	F	8.58	X
CRV FEE	007874235155	F	1.20	T
3CT RED TC	001117999553		2.47	X
3CT RED TC	001117999553		2.47	X
3CT RED TC	001117999553		2.47	X
3CT RED TC	001117999553		2.47	X
	SUBTOTAL		29.44	
TAX 1	9.500	%	2.80	
	TOTAL		32.24	
	MCARD TEND		32.24	

MASTERCARD \*\*\*\* \* 6318 I 1  
APPROVAL # 084470  
REF # 934600416924  
AID A0000000041010  
TC 174F10926FBCCF05  
TERMINAL # SC010940  
\*Pin Verified

12/11/19 16:03:18

CHANGE DUE 0.00

# ITEMS SOLD 8

TC# 2676 5989 7124 1899 2996



Low Prices You Can Trust. Every Day.

12/11/19 16:03:18

\*\*\*CUSTOMER COPY\*\*\*

Scan with Walmart app to save receipts





FRESH FOR EVERYONE™

19781 Rinaldi St.  
(818) 832-5955  
Your cashier was Luz V

KRO PLSTC CUP 9.99 T  
RALPHS rewards CUSTOMER \*\*\*\*\*3130  
TAX 0.95  
\*\*\* BALANCE 10.94

Northridge CA 91326  
MASTERCARD Purchase  
\*\*\*\*\*6318 - C  
REF#: 007775 TOTAL: 10.94  
AID: A0000000041010  
TC: 5C2E26CD949DBF3D  
VERIFIED BY PIN

MASTERCARD 10.94  
CHANGE 0.00  
TOTAL NUMBER OF ITEMS SOLD = 1

12/11/19 01:20pm 127 3 141 121  
DEC FUEL POINTS  
REDEEM 100PTS TO SAVE .10 PER GAL.  
ON ONE PURCHASE OF UP TO 35 GAL.  
SAVE UP TO \$1 PER GAL AT RALPHS  
OR SHELL ON 1 FILL-UP.

FUEL POINTS THIS ORDER = 10

# JOANN

19819 RINALDI ST  
NORTHRIDGE, CA 91326-4145  
818-832-6045

LITT CMAS STICKERBOOK FRI  
8463760900478

REGULAR PRICE

\*0.99  
2.49

LITT CMAS STICKERBOOK FRI  
8463760900478

REGULAR PRICE

\*0.99  
2.49

LITT CMAS STICKERBOOK ASS  
8463760900492

REGULAR PRICE

\*0.99  
2.49

LITT CMAS STICKERBOOK TRA  
8463760900485

REGULAR PRICE

\*0.99  
2.49

SUBTOTAL

STATE TAX 6.000 %

COUNTY TAX 1.250 %

LOCAL TAX 2.250 %

TOTAL

MASTERCARD

3.96

0.24

0.05

0.09

4.34

4.34

=====

PURCHASE USD\$4.34

\*\*\*\*\*6318 CHIP READ MC

REF#: 091087 Approved

=====

MASTERCARD  
A0000000041010

TC - BC1BB67794DC18E4

ONLINE PIN VERIFIED

CHOI/LORI

Mode: Issuer

TVR: 0000048000

IAD: 01106070032200001B4A00000000000000FF

TSI: E800

ARC: 00

CAFE DONUTS  
818 832 8171  
THANK YOU

#224867 12/11/2019 5:25:45PM  
01 CLERK01 000000

5@ 3.50 \$17.50  
Donuts

ITEMS 50  
CASH \$17.50

CAFE DONUTS  
19362 RINALDI ST  
NORTHRIDGE, CA 91326

12/11/2019

15:36:19

CREDIT CARD

MC SALE

Card # XXXXXXXXXXXXX6318  
Chip Card: MASTERCARD  
AID: A0000000041010  
ATC: 0019  
ARQC: 6D9725A356661B36  
SEQ #: 45  
Batch #: 391  
INVOICE 45  
Approval Code: 089736  
Entry Method: Chip Read  
Mode: Issuer - PIN Bypassed

SALE AMOUNT \$17.50

CUSTOMER COPY



FRESH FOR EVERYONE™

19781 Rinaldi St.  
(818) 832-5955  
Your cashier was Christina M

18 @ 5.99

BHAUS ALSTRMRIA BU	107.82	T
BHAUS BU AST ROSES	9.99	T
BHAUS BU AST ROSES	9.99	T
BHAUS BU AST ROSES	9.99	T
BH ROSES BNCH LS R	9.99	T
BHAUS BU AST ROSES	9.99	T
BH ROSES BNCH LS R	9.99	T
BH ROSES BNCH LS R	9.99	T
BH ROSES BNCH LS R	9.99	T
BHAUS BU AST ROSES	9.99	T
CUT FLWRS/AR	24.00	T

RALPHS rewards CUSTOMER \*\*\*\*\*3130

TAX 21.06  
\*\*\*\* BALANCE 242.79

Northridge CA 91326  
MASTERCARD Purchase  
\*\*\*\*\*6318 - C  
REF#: 076922 TOTAL: 242.79  
AID: A0000000041010  
TC: B71BF7D6453938A5  
VERIFIED BY PIN

MASTERCARD 242.79  
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 28  
12/20/19 11:23am 127 55 1 800

\*\*\*\*\*

**Tell Us How We Are Doing!**  
**Earn 50 BONUS FUEL POINTS!**

Plus, enter our monthly Sweepstakes:  
for ONE OF 100 - \$100 gift cards and  
ONE \$5,000 gift card grand prize!

Go to [www.krogerfeedback.com](http://www.krogerfeedback.com)  
Enter the information below:

Date: 12/20/19

Time: 11:23am

Entry ID: 703-274-1-127-55-56

7 days

**PLEASE MAKE PAYMENT PAYABLE TO :**

Storage Etc. - Chatsworth  
20550 Lassen Street  
Chatsworth, CA 91311  
818-576-8955

Invoice Date: November 21, 2019

**STORAGE ETC INVOICE**

Porter Ranch Neighborhood Council  
P.O. Box 7337  
Porter Ranch CA 91327-7337

Unit: D202  
Due Date: December 1, 2019  
Amount Due: 134.00  
Paid Through: November 30, 2019

<u>UNIT</u>	<u>DATE</u>	<u>ITEM/SERVICE</u>	<u>AMOUNT</u>	<u>TAX</u>	<u>DUE</u>
Rent	0.00	0.00	134.00	0.00	134.00

Subtotal 134.00  
Taxes 0.00  
Balance Due 134.00

Thank you for your prompt payment.

Sincerely,

Property Manager

The UPS Store - #2398  
19360 RINALDI ST  
PORTER RANCH, CA 91326  
(818) 350-0144

12/14/19 12:17 PM

We are the one stop for all your  
shipping, postal and business needs.

We offer all the services you need  
to keep your business going.



001 500170 (024) TI \$ 11.50  
color print NR QTY 10  
Reg Unit Price \$ 1.15

SubTotal \$ 11.50  
(TI) \$ 1.09  
Total \$ 12.59

MASTERCARD \$ 12.59

ACCOUNT NUMBER \* \*\*\*\*\*3828

Appr Code: 076102 (1) Sale

Verified By PIN

ENTRY METHOD: ChipRead  
MODE: Issuer  
AID: A0000000041010  
TVR: 0000048000  
TSI: E800  
AC: D6DF109AB536C5B7  
ARC: 00

Items Designated NR are NOT eligible  
for Returns, Refunds or Exchanges.

Receipt ID 82295659069789888395 010 Items  
CSH: Marco Tran: 3503 Reg: 002

Thank you for visiting our store.  
Please come back again soon.

Whatever your business and personal  
needs, we are here to serve you.

We're here to help.  
Join our FREE email program to receive  
great offers and resources.

[www.theupsstore.com/signup](http://www.theupsstore.com/signup)

PALS LIQUOR WINE SHOP  
19344 RINALDI ST  
NORTHRIDGE, CA 91326  
818-360-2329

12.11.2019

17:34:41

CREDIT CARD

MC SALE

Card # XXXXXXXXXXXX3828  
Chip Card: MASTERCARD  
AID: A00000000+1010  
SEQ #: 46  
Batch #: 3  
Trans #: 18  
Approval Code: 050507  
TRANS ID: MCPBC1CMJ1211  
Entry Method: Chip Read  
Mode: Issuer - PIN Verified  
Tax Amount: \$0.00

SALE AMOUNT \$9.75

THANK YOU

CUSTOMER COPY

PRNC Holiday  
Party Ice + Soda

PALS'S LIQUOR  
& WINE SHOP

19344 RINALDI ST.  
NORTHRIDGE, CA 91326  
(818) 360-2329

\*\*\*\*\*  
DATE 12/12/2019 THU TIME 16:03

NON TAXABLE \$2.50  
NON TAXABLE \$2.50  
NON TAXABLE \$2.50  
NON TAXABLE \$2.25  
TOTAL \$9.75  
CASH \$9.75  
CLERK 1 135045 00000







Invoice #2019 1101  
Number

Date November 1, 2019

Mr. Issam Najm  
President  
Porter Ranch Neighborhood Council  
P.O. Box 7337  
Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore  
Moore Business Results  
19300 Rinaldi St. #7524  
Northridge, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

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Communications services	192.05
<b>Total Amount Due:</b>	<b>\$192.05</b>

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
10/14/2019	Draft fire article. Publish with pictures.	1.67





Invoice #2019 1201  
Number

Date December 1, 2019

Mr. Issam Najm  
President  
Porter Ranch Neighborhood Council  
P.O. Box 7337  
Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore  
Moore Business Results  
19300 Rinaldi St. #7524  
Northridge, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

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Communications services	77.05
<b>Total Amount Due:</b>	<b>\$77.05</b>

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
11/15/2019	Facebook email access issue	0.50
11/19/2019	Governor letter	0.17
	Total	0.67





AppleOne Employment  
 P.O. Box 29048  
 Glendale CA 91209-9048  
 Tel: 818-240-8688  
 Email:  
 TIN 95-2580864

City of LA Dept. of Neighborhood Empowerment

Accounts Payable  
 200 N. Main Street, Room 2005  
 LOS ANGELES, CA 90012

[Invoice](#)

Customer 00950101  
 Site No: 0071  
 Period 10/12/2019  
 Invoice No: S8020400  
 Amount Due: \$184.80  
 Payment NET 30 DAYS

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Misc Rate	Amount
C-132956	Khanlin, Gabriel	Porter Ranch Nc/Credit	Pollock, Frances	10/12/2019	10/16/2019	2.50	\$23.10	0.00	\$0.00	0.00	\$0.00	\$57.75
C-132956	Khanlin, Gabriel	Porter Ranch Nc/Credit	Pollock, Frances	09/28/2019	10/02/2019	3.50	\$23.10	0.00	\$0.00	0.00	\$0.00	\$80.85
C-132956	Khanlin, Gabriel	Porter Ranch Nc/Credit	Pollock, Frances	10/05/2019	10/09/2019	2.00	\$23.10	0.00	\$0.00	0.00	\$0.00	\$46.20
<b>Sub Total For: S8020400</b>						<b>8.00</b>		<b>0.00</b>		<b>0.00</b>		<b>\$184.80</b>
<b>Grand Total Invoice Amount</b>						<b>8.00</b>		<b>0.00</b>		<b>0.00</b>		<b>\$184.80</b>

Please remit payment to:  
 Appleone Employment Services  
 P.O. Box 29048  
 Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details



# The Ka-Band

# Invoice

Ed Baroth, Leader— *Bass*  
John Brugman — *Trumpet, Flugelhorn*  
Les Deutsch — *Keyboards*  
Garrett Fallis — *Drums*



Invoice No: *PRNC- Dec. 2019*

Date: *December 14, 2019*

Customer: Porter Ranch Neighborhood Council (PRNC)  
P.O. Box 7337  
Porter Ranch, CA 91327-7337

Event Name: *Holiday Celebration*

Event Date: *December 11, 2019*

Thank you for the opportunity to perform at your event. Please accept this invoice for our performance services. Please make the check out to Ed Baroth.

**Total Amount Due: \$450**

Thank You.

Ed Baroth  
Ka-Band  
11816 Laughton Way  
Porter Ranch, CA 91326

A handwritten signature of Ed Baroth in blue ink, written over a horizontal line.

Ed Baroth  
Band Leader  
(818) 516-8612





EVENT APPROVAL REQUEST REVIEW

Case# PRNC-002

NC Name: PRNC	Received Date: 11/26/19
Event Name: Teacher Appreciation Luncheon	Event Date: 12/20/19
NC is the: <input checked="" type="radio"/> Main Sponsor or <input type="radio"/> Co-Sponsor	Funding Rep: Paola

**NC Sponsored/Co-Sponsored Events:**

- NC Event Approval Form
  - NC Name
  - Contact Information
  - Event Information
    - Date
    - Time
    - Estimated # of Attendees
    - Event Budget
    - Venue information
    - Signature with contact information
- Board Action Certification (BAC):
  - NC Name
  - Budget Fiscal Year
  - Meeting Date
  - Agenda Item #
  - Board Vote Count Tally
  - 2 Authorized Signatures
  - Board Motion/Public Benefit Statement
- Itemized Detailed Event Budget:
  - Provides general expenditures categories
  - Provides specific vendors
  - If vendor invoices are provided,
    - Invoice is itemized
    - NC is listed as "Bill to"
  - A Contract/Service Agreement may be necessary (Please explain in Notes below)
  - A Permit may be necessary (Please explain in Notes below)

\$1300

Reviewers' Notes:

Date	Staff	Notes/Recommendations/Actions
11/26/19	Paola	Event Received. - Requested copy of Flyer - Food has been paid, before event approved.
11/27/19	Paola	Flyer Received. Event Approved



# NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM



Office of the City Clerk – Neighborhood Council Funding Program  
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1  
E-mail: [Clerk.NCFunding@LACity.org](mailto:Clerk.NCFunding@LACity.org) • [www.Clerk.LACity.org](http://www.Clerk.LACity.org)

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed. **Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.**

Neighborhood Council: Porter Ranch Neighborhood Council

The Neighborhood Council is the  Main Sponsor or  Co-Sponsor for the event.

Main sponsor: Porter Ranch Neighborhood Council

Contact Person: Mihran Kalaydjian

Phone: (818) 913-0153 Email: mihrankalaydjian@prnc.org

Co-Sponsor (if applicable): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **Event Information**

Event Title and Description: Teacher Appreciation Luncheon  
The PRNC is holding a 1.5-hr event to as a thank you to the teachers at the Castlebay Lane Charter School

Date: December 20, 2019 Time Frame: 1:30PM – 03:00PM Est. number of attendees: 120 Event Budget: \$1700

Venue Name: Castlebay Lane Elementary

Venue Address: 19010 Castlebay Lane, Porter Ranch, CA 91326

Contact Person: David Garringer

Phone: (818) 360.1908 Email: dag8819@lausd.net

**Please note:** If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

**Please scan the following documents and email to [Clerk.NCFunding@lacity.org](mailto:Clerk.NCFunding@lacity.org) for approval PRIOR to event:**

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

**If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.**

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community-based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

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- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

**CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the "City of Los Angeles" as Additional Insured.**

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

**If RENTING a vehicle or truck to transport event materials:**

- Renting and driving of vehicle/truck must be by aboard member
- Additional Insurance offered by the rental company must be purchased in full

**ADDITIONAL PERMITS may be required if the event has:**

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

**CONTACT INFORMATION for possible permits:**

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD - (213) 978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

**Documents to be submitted to NC Funding Program and filed for you records:**

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2<sup>nd</sup> Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2<sup>nd</sup> Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

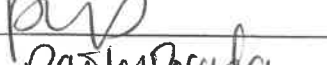
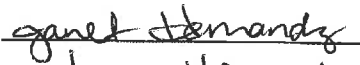
I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:  Date: 11/20/2019

Print Name: mihran kalaydjian Title: PRNC Board Member & Chair Education & Schools

Email: mihrankalaydjian@prnc.org Phone: (818) 913.0153

For Staff Use Only:  Approved  Denied Code: PRNC-002

Reviewers Signatures: 1<sup>st</sup> Level  2<sup>nd</sup> Level 

Reviewers Names: 1<sup>st</sup> Level Parler Pasuda 2<sup>nd</sup> Level Janet Hernandez



REGA INC  
151 W FINE ST  
NORTHRIDGE, CA 91326  
818-368-0299

Server ID: 8

Sal.

xxxxxxx: 321  
MST:RCAD

Entry Method: Chip

Amount: 4: 991.98

Tax: 4: 0.00

Tip: \_\_\_\_\_

Total: \_\_\_\_\_

11/23/19

Trn #: 013010031

Apprvd: OnLine

15:14:48

Appr Code: 075834

MST:RCAD

AID: A00012010004.2.0

TVR: 00 03 118 81 110

TSL: E8 113

PLEASE GET COPY

THANK YOU

# DINERS CHECK

Date \_\_\_\_\_ Table \_\_\_\_\_ Guests \_\_\_\_\_ Server **005542**  
**PRNC - TEACHER APPREC.**

APPT-SOUP/SAL-ENTREE-VEG/POT-DESSERT-BEV		
8x	ck CM	63.60
8x	Shp FR	71.60
8x	BF Broc	90.00
8x	S.S PK	82.00
8x	<del>Org</del> Org ck	196.00
8x	Veg Tofu	71.60
8x	ck EFY	90.00
8x	Cash CK	90.00
4x	Eggplant Mush.	41.00
4x	Saut Str. bn	39.80
SUB TOT		835.60
TAX		79.38
DEL. CHARGE		2.00
Fogal Inn.		75.00
19348 Ramada St. Northridge, CA 91326 Tel: 818-368-0299		Total
Expires By:		991.98
Thank You - Please Come Again		

K0104

PRNC-002

PRNC-002

No registration, certificate of approval issued under the provisions of the  
 Health Code of the LAMC, or the payment of any fee required  
 under the provisions of the Health Code. The enforcement of the LAMC shall  
 be conducted in accordance with the provisions of the Health Code, and  
 the issuance of a permit shall not constitute an approval or certification of any legal  
 business or of a legal business to be engaged in.

NOTIFY THE OFFICE OF PUBLIC HEALTH IN WRITING OF ANY CHANGE IN OWNERSHIP OR ADDRESS. Office of Public Health, 815 San Vicente Ave, Los Angeles, CA 90026  
 (213) 241-2100

ISSUED BY  
*Christi E. Smith*  
DIRECTOR OF PUBLIC HEALTH

**COUNTY OF LOS ANGELES**  
**Public Health**

PR Number: PR0007525  
 Program ID: P/AGODA/IRN  
 Description: RESTAURANT (6 (1) 50) SEATS HIGH RISK

Facility Owner - Mail Address:  
 CHENG, FLORENCE  
 10348 RONALDI ST  
 PORTER RANCH, CA 91326

Facility Location:  
 PAGOODA IRN  
 10348 RONALDI ST  
 PORTER RANCH, CA 91326

THIS PERMIT MUST BE CONSPICUOUSLY DISPLAYED ON THE PREMISES  
**Public Health Permit**  
**FY 2018/2019**  
**Valid Until 6/30/2019**

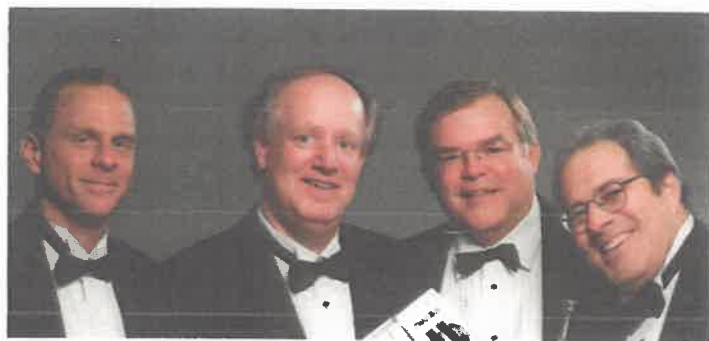



PRNC-002

# The Ka-Band

# Quote

Ed Baroth, Leader– *Bass*  
John Brugman – *Trumpet, Flugelhorn*  
Les Deutsch – *Keyboards*  
Garrett Fallis – *Drums*



Quote No: *PRNC- Dec. 2019*

Date: *November 25, 2019*

Customer: Porter Ranch Neighborhood Council (PRNC)  
P.O. Box 7337  
Porter Ranch, CA 91327-7337

Event Name: *Teachers Appreciation at the Castle Bay Elementary School*

Event Date: *December 20, 2019*

Thank you for the opportunity to perform at your event. Please accept this quote for our performance services. We will perform live music from 1:30 pm to 3:00 pm with a 15-minute break.

**Total Amount Due: \$325**

We will submit an invoice to the PRNC with 7 days after the event. Please make the check out to Ed Baroth.

Thank You.

Ed Baroth  
Ka-Band  
11816 Laughton Way  
Porter Ranch, CA 91326

Ed Baroth  
Band Leader  
(818) 516-8612

PRNC-002





## Motion for Board Consideration

### PRNC Board Meeting

August 14, 2019

*Issam Najm,  
President*

*David Balen,  
Vice President*

*Jason Hector,  
Treasurer*

*Gabriel Khanlian,  
Secretary*

*Asaad Alnajjar*

*Lori Choi*

*Brandii Grace*

*Mihran Kalaydjian*

*David Lasher*

*Becky Leveque*

*Hassan Memarian*

**Motion:** Approve Funding Up to \$1700 and PRNC to co-sponsor with LAUSD Superintendent Joseph Nacorda, Local District Northwest and Board Member Scott Schmerelson for Teachers Appreciation at the Castelbay School, with date TBD

**Proposed by:** Mihran Kalaydjian

**Description:** The event is during school hours and this will include lunch, Castlebay Student presentation, music and special overview to highlight the teachers. There is a tentative dates in month of October to be finalized. A budget of \$1000 for food, \$500 music and \$200 misc ( Flyers, certificate , decoration)

**Benefits to PR:** Showing our gratitude and highlighting the accomplishments of the teacher at the Castelbay School in Porter Ranch.

Is this a Time-Sensitive Motion (Yes/No)? Yes

If the answer is "Yes", please explain: RAP decision could happen at any time.



PRNC

# PORTER RANCH

neighborhood council

[www.PRNC.org](http://www.PRNC.org)

[Board@PRNC.org](mailto:Board@PRNC.org)

Please Join the PRNC and Board Member Schmerelson  
for a Teacher Appreciation Luncheon

CASTLEBAY LANE CHARTER School  
PAC – Performing Art Center Room  
Friday, December 20, 2019

- 1:30 pm – Welcome by PRNC
- 01:35 pm – Castlebay Lane Charter School Message – Dr. Ruth Brooks
- 1:40 pm – School Presentation – Slide Show
- 2:00 pm – Food & Music
- 2:30 pm – Closing remarks, Scott Schmerelson
- 03:00 pm – Adjourn

This event is free and open to the Public.

Lunch will be available to all attendees while supplies last.

All Our Stakeholders, especially PRCS Parents, are cordially invited to  
join the PRNC and Board Member Schmerelson in thanking our Great  
Teachers for educating our children!

If you are planning to attend, please RSVP to [RSVP@PRNC.org](mailto:RSVP@PRNC.org) by December 14  
and let us know how many people will be with you so we can

PRNC-002

EVENT APPROVAL REQUEST REVIEW

Case# PRNC-002

NC Name: PRNC	Received Date: 11/26/19
Event Name: Teacher Appreciation Luncheon	Event Date: 12/20/19
NC is the: <input checked="" type="radio"/> Main Sponsor or <input type="radio"/> Co-Sponsor	Funding Rep: Paola

**NC Sponsored/Co-Sponsored Events:**

- NC Event Approval Form
  - NC Name
  - Contact Information
  - Event Information
    - Date
    - Time
    - Estimated # of Attendees
    - Event Budget
    - Venue information
    - Signature with contact information
- Board Action Certification (BAC):
  - NC Name
  - Budget Fiscal Year
  - Meeting Date
  - Agenda Item #
  - Board Vote Count Tally
  - 2 Authorized Signatures
  - Board Motion/Public Benefit Statement
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  - Provides specific vendors
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  - A Contract/Service Agreement may be necessary (Please explain in Notes below)
  - A Permit may be necessary (Please explain in Notes below)

\$1300

Reviewers' Notes:

Date	Staff	Notes/Recommendations/Actions
11/26/19	Paola	Event Received. - Requested copy of Flyer - Food has been paid, before event approved.
11/27/19	Paola	Flyer Received. Event Approved



# NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM



Office of the City Clerk – Neighborhood Council Funding Program  
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E-mail: [Clerk.NCFunding@LACity.org](mailto:Clerk.NCFunding@LACity.org) • [www.Clerk.LACity.org](http://www.Clerk.LACity.org)

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Neighborhood Council: Porter Ranch Neighborhood Council

The Neighborhood Council is the  Main Sponsor or  Co-Sponsor for the event.

Main sponsor: Porter Ranch Neighborhood Council

Contact Person: Mihran Kalaydjian

Phone: (818) 913-0153 Email: mihrankalaydjian@prnc.org

Co-Sponsor (if applicable): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **Event Information**

Event Title and Description: Teacher Appreciation Luncheon  
The PRNC is holding a 1.5-hr event to as a thank you to the teachers at the Castlebay Lane Charter School

Date: December 20, 2019 Time Frame: 1:30PM – 03:00PM Est. number of attendees: 120 Event Budget: \$1700

Venue Name: Castlebay Lane Elementary

Venue Address: 19010 Castlebay Lane, Porter Ranch, CA 91326

Contact Person: David Garringer

Phone: (818) 360.1908 Email: dag8819@lausd.net

**Please note:** If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

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- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

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- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD - (213) 978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

**Documents to be submitted to NC Funding Program and filed for you records:**

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- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2<sup>nd</sup> Signer, or Alternate Signer
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- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
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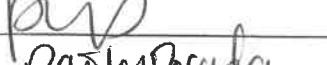
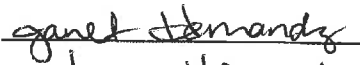
I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:  Date: 11/20/2019

Print Name: mihran kalaydjian Title: PRNC Board Member & Chair Education & Schools

Email: mihrankalaydjian@prnc.org Phone: (818) 913.0153

For Staff Use Only:  Approved  Denied Code: PRNC-002

Reviewers Signatures: 1<sup>st</sup> Level  2<sup>nd</sup> Level 

Reviewers Names: 1<sup>st</sup> Level Parler Pasuda 2<sup>nd</sup> Level Janet Hernandez





No registration, certificate of approval issued under the provisions of the Health and Safety Code, or the provisions of any law requiring the issuance of a permit, shall be considered as evidence of the issuance of a permit or as a legal business in any state or territory of the United States.

NOTIFY THE OFFICE OF PUBLIC HEALTH IN WRITING OF ANY CHANGE IN OWNERSHIP OR ADDRESS. Office of Public Health, 815 San Diego Ave, Suite 200, Los Angeles, CA 90014

ISSUED BY  
*Christi E. Smith*  
DIRECTOR OF PUBLIC HEALTH

**COUNTY OF LOS ANGELES**  
**Public Health**

PR Number: PR0007525  
Program ID: P/AGODA/IRN  
Description: RESTAURANT (6 (1) 50) SEATS HIGH RISK

Facility Owner - Mail Address:  
CHENG, FLOREN  
10348 RONALD ST  
PORTER RANCH, CA 91326

Facility Location:  
PAGODA IRN  
10348 RONALD ST  
PORTER RANCH, CA 91326

THIS PERMIT MUST BE CONSPICUOUSLY DISPLAYED ON THE PREMISES  
**Public Health Permit**  
**FY 2018/2019**  
**Valid Until 6/30/2019**



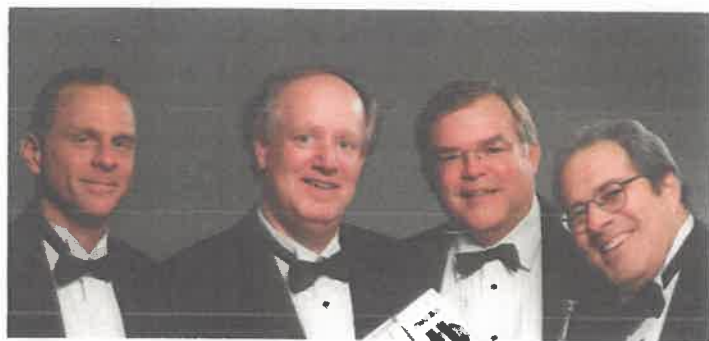

PRNC-002



# The Ka-Band

# Quote

Ed Baroth, Leader– *Bass*  
John Brugman – *Trumpet, Flugelhorn*  
Les Deutsch – *Keyboards*  
Garrett Fallis – *Drums*



Quote No: *PRNC- Dec. 2019*

Date: *November 25, 2019*

Customer: Porter Ranch Neighborhood Council (PRNC)  
P.O. Box 7337  
Porter Ranch, CA 91327-7337

Event Name: *Teachers Appreciation at the Castle Bay Elementary School*

Event Date: *December 20, 2019*


Thank you for the opportunity to perform at your event. Please accept this quote for our performance services. We will perform live music from 1:30 pm to 3:00 pm with a 15-minute break.

**Total Amount Due: \$325**

We will submit an invoice to the PRNC with 7 days after the event. Please make the check out to Ed Baroth.

Thank You.

Ed Baroth  
Ka-Band  
11816 Laughton Way  
Porter Ranch, CA 91326

  
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Ed Baroth  
Band Leader  
(818) 516-8612

PRNC-002



## Motion for Board Consideration

### PRNC Board Meeting

August 14, 2019

*Issam Najm,  
President*

*David Balen,  
Vice President*

*Jason Hector,  
Treasurer*

*Gabriel Khanlian,  
Secretary*

*Asaad Alnajjar*

*Lori Choi*

*Brandii Grace*

*Mihran Kalaydjian*

*David Lasher*

*Becky Leveque*

*Hassan Memarian*

**Motion:** Approve Funding Up to \$1700 and PRNC to co-sponsor with LAUSD Superintendent Joseph Nacorda, Local District Northwest and Board Member Scott Schmerelson for Teachers Appreciation at the Castelbay School, with date TBD

**Proposed by:** Mihran Kalaydjian

**Description:** The event is during school hours and this will include lunch, Castlebay Student presentation, music and special overview to highlight the teachers. There is a tentative dates in month of October to be finalized. A budget of \$1000 for food, \$500 music and \$200 misc ( Flyers, certificate , decoration)

**Benefits to PR:** Showing our gratitude and highlighting the accomplishments of the teacher at the Castelbay School in Porter Ranch.

Is this a Time-Sensitive Motion (Yes/No)? Yes

If the answer is "Yes", please explain: RAP decision could happen at any time.



PRNC

# PORTER RANCH

neighborhood council

[www.PRNC.org](http://www.PRNC.org)

[Board@PRNC.org](mailto:Board@PRNC.org)

Please Join the PRNC and Board Member Schmerelson  
for a Teacher Appreciation Luncheon

CASTLEBAY LANE CHARTER School  
PAC – Performing Art Center Room  
Friday, December 20, 2019

- 1:30 pm – Welcome by PRNC
- 01:35 pm – Castlebay Lane Charter School Message – Dr. Ruth Brooks
- 1:40 pm – School Presentation – Slide Show
- 2:00 pm – Food & Music
- 2:30 pm – Closing remarks, Scott Schmerelson
- 03:00 pm – Adjourn

This event is free and open to the Public.

Lunch will be available to all attendees while supplies last.

All Our Stakeholders, especially PRCS Parents, are cordially invited to join the PRNC and Board Member Schmerelson in thanking our Great Teachers for educating our children!

If you are planning to attend, please RSVP to [RSVP@PRNC.org](mailto:RSVP@PRNC.org) by December 14 and let us know how many people will be with you so we can

PRNC-002