



President David Balen; Vice President Hilda Sarkisyan; Secretary Deborah Violante;
Treasurer Jason Hector; Hrant Vartzedian Alt. Secretary; Asaad Alnajjar;
Christine Demirtshian; Becky Leveque; Bright Aregs; Patrick Gipson; Ashley

Rev. 08-25-2025

Jungworth

PORTER RANCH NEIGHBORHOOD COUNCIL

GENERAL BOARD MEETING

WEDNESDAY, August 12, 2026 @ 6:00pm

THE VINEYARDS AT PORTER RANCH
COMMUNITY MEETING ROOM
20065 W. Rinaldi St. Porter Ranch, CA 91326

- This Agenda and all attachments can be downloaded at: <https://prnc.org/meetings>

General Public Comment – As noted in the meeting Agenda, there is an item dedicated to Public Comment on Items not on the agenda, but within the purview of the Board. When the item comes up during the course of the meeting, the presiding officer will ask if any member of the public wishes to address the Board regarding any issue that is NOT on the agenda but is within the domain of the Board's actions and capabilities. At that time, the meeting attendees can electronically "raise their hand" to speak using the same procedure described above. Please note that under the Brown Act, the Board is prevented from discussing or acting on a matter that is brought to its attention during the General Public Comment period. However, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer at his or her discretion. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Material Provided During the Meeting – In some instances, invited speakers may bring material with them to be provided to the Board during the meeting. With online meetings, this material will likely be sent to the Board as an email attachment so it can be presented and displayed during the online meeting. If members of the public wish to receive copies of this material via email before the meeting begins, please send an email to the Board secretary at Secretary@PRNC.org and ask for copies of materials provided. Materials provided to the Board no less than two hours of the meeting will be emailed to all those who request them before the meeting begins. Material provided to the Board within less than two hours of the start of the meeting will be emailed to those who requested them after the meeting. All materials presented during the meeting will be included with the meeting minutes, which are then posted on the PRNC meetings page.

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

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• 11280 Corbin Ave. Northridge, CA 91326 on a BULLITIN BOARD facing Corbin and www.PRNC.org/calendar You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions> A member of the public can send an email to all the PRNC Board members at board@PRNC.org. The PRNC website is at: www.prnc.org. For information on the PRNC process for Board action reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the PRNC Bylaws.

The PRNC bylaws are available on our website at www.prnc.org. P.O. Box 7337; Porter Ranch, CA 91326

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1. Meeting call to order.

The meeting was called to order by president David Ballend at 6:02 p.m.

2. Roll Call and determination of quorum.

Board Member's First and Last Name	Board Position	Present	Absent
Asaad Alnajjar		x	
Bright Aregs		x	
David Balen	President	x	
Christine Demirtshian		x	
Patrick Gipson		x	
Jason Hector	Treasurer	x	
Ashley Jungwirth		x	
Becky Leveque			x
Hilda Sarkisyan	Vice President	x	
Hrant Vartzbedian			x
Deborah Violante	Secretary	x	

3. Pledge of Allegiance – (Hilda Sarkisyan)

4. Updates from representatives of Elected Officials, City Departments and City Attorney.

Shannon Hurst, representing Congressman George Whitesides, provided updates on manufactured housing, homeless veterans, credit expansion, and wildfire prevention and response, and answered Board questions regarding wildfire legislation, response, funding, and mitigation resources.

Julia Strada, representing the State Representative's Office, provided updates on San Fernando Valley Pride, small business support, a backpack giveaway, pending legislation, and upcoming community events, and answered questions regarding legislation and public engagement.

Tracy Cooper-Harris, representing the Los Angeles County Supervisor's Office, introduced herself as the new representative and provided updates on County priorities, including housing, environmental protection, and federal funding, and agreed to follow up on concerns regarding a County park gymnasium. The Board received updates regarding required Neighborhood Council training, bus stop advertising opportunities, and upcoming Neighborhood Council elections.

Michael, representing the Granada Hills Neighborhood Council, provided an update on homelessness, upcoming summits, and efforts to improve coordination of homelessness services.

5. Budget Advocate Update – 5 minutes

A Budget Advocate provided an update on the June 27 Budget Day, noting that evaluations were still being received and were generally positive, and that recordings of the keynote presentations and panel discussions are available on the Budget Advocates website. The Advocate also announced a virtual makeup session for Region 1 and Region 2 budget input, a vacancy for one Region 2 Budget Advocate seat, and continued opportunities to join Departmental Teams, with an information session scheduled for August 22 and departmental meetings expected to begin in September.

6. Treasurer's Report - (Jason Hector)

Treasurer Jason Hector provided the Treasurer's Report and reviewed the Council's current budget. Jason reported that the current Neighborhood Council budget totals \$25,000, consisting of \$4,000 for Community Improvement Projects, \$4,000 for Neighborhood Purpose Grants (NPG), and \$17,000 for Office Outreach and Election. Jason reported that the Council had received its current fiscal-year allocations and that current expenses had been processed and paid. He also noted that the Council had not yet received the rollover funds from the previous fiscal year. The Council expects approximately \$9,000 in additional rollover funds. The Board discussed the current budget and available funding.

7. Motion to approve July 8, 2026 -MER - (Jason Hector) – Att. A

Motion made by Jason. Seconded by Hilda. Motion Passed

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen	President	x				
Christine Demirtshian		x				
Patrick Gipson		x				
Jason Hector	Treasurer	x				
Ashley Jungwirth		x				
Becky Leveque					x	
Hilda Sarkisyan	Vice President	x				
Hrant Vartzbedian					x	
Deborah Violante	Secretary	x				

8. NPG on behalf of the Porter Ranch YMCA in the amount of \$5000 to be utilized for Thanksgiving Basket Giveaways – (Patrick Gipson) – Att. B

The Board discussed the requested **\$5,000** allocation and its impact on the Council's available budget. Patrick Gipson initially moved to amend the request to **\$1,000** and Deborah Violante seconded.

Following further discussion, **Patrick** made the motion that the amount instead be amended to **\$2,000** and Hilda Sarkisyan seconded the amendment. Motion passed.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen	President	x				
Christine Demirtshian		x				

Patrick Gipson		x				
Jason Hector	Treasurer	x				
Ashley Jungwirth		x				
Becky Leveque					x	
Hilda Sarkisyan	Vice President	x				
Hrant Vartzbedian					x	
Deborah Violante	Secretary	x				

9. Discussion and possible action to transform unused areas of Holleigh Bernson Memorial Park into Beach Volleyball Courts – (Patrick Gipson)

The Board discussed potentially bringing the proposal to the Department of Recreation and Parks and/or the Land Use Committee for further consideration.

No action was taken.

10. Motion to approve Board Member Reimbursement to Jason Hector for letter printing and mailing to Recreation and Parks – (Hilda Sarkisyan) – Att. C

Hilda Sarkisyan introduced the motion to reimburse Jason Hector for expenses related to printing and mailing letters to the Department of Recreation and Parks. The reimbursement amount was \$73.30.

Motion by Hilda. Seconded by David. Motion passed.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen	President	x				
Christine Demirtshian		x				
Patrick Gipson		x				
Jason Hector	Treasurer			x		
Ashley Jungwirth		x				
Becky Leveque					x	
Hilda Sarkisyan	Vice President	x				
Hrant Vartzbedian					x	
Deborah Violante	Secretary	x				

11. Discussion and possible action to address and identify Polling Locations and PRNC Election Committee.

The Board discussed potential polling locations for the upcoming Neighborhood Council election. David Balen recommended the Vineyards community room as a potential primary polling location and also discussed other possible locations, including Castlebay School. Board member Jason Hector moved to authorize David Ballen to submit the election worksheet with voting hours from 9:00 a.m. to 1:00 p.m., identifying the Vineyards as the primary location and Shepherd Church as the secondary location.

Motion by Jason Hector. Seconded by Asaad Alnajjar. Motion passed.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen	President	x				
Christine Demirtshian		x				
Patrick Gipson		x				
Jason Hector	Treasurer	x				
Ashley Jungwirth		x				
Becky Leveque					x	
Hilda Sarkisyan	Vice President	x				
Hrant Vartzbedian					x	
Deborah Violante	Secretary	x				

12. Discussion and possible action to support the upcoming September 19, 2026 - Concert in the Park host by CD12.

The Board discussed the September 19, 2026 Concert in the Park, hosted by Council District 12. Board members discussed the possibility of participating in the event and having a Neighborhood Council presence.

Deborah volunteered to assist. The Board agreed to wait before contacting Council District 12 until additional Board members had an opportunity to determine their availability and level of participation.

No action was taken.

13. Motion to approve contract for communications services with Moore Business Consultants not to exceed \$300 per month or \$4200 per year.

Jason Hector introduced the proposed contract with Moore Business Consultants for communications services. Jason explained that the contract would not exceed \$300 per month or \$4,200 per year. No public comments were made regarding the item.

Motion by Jason Hector. Seconded by Asaad Alnajjar. Motion passed

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible
Asaad Alnajjar		x				
Bright Aregs		x				
David Balen	President	x				
Christine Demirtshian		x				

Patrick Gipson		x				
Jason Hector	Treasurer	x				
Ashley Jungwirth		x				
Becky Leveque					x	
Hilda Sarkisyan	Vice President	x				
Hrant Vartzbedian					x	
Deborah Violante	Secretary	x				

14. Public comments on items NOT on the Agenda and within the Purview of the Board – 2 Minutes per person

Sherry Norrin, Vice President of the Museum of the San Fernando Valley, announced upcoming community events, including a Frank Sinatra performance on August 20 and a Labor Day event on September 7 featuring Eric Morgan Stewart, and encouraged residents to attend. She also discussed plans for a Valley-wide summit on October 4 addressing development, wildfire risk, evacuation, environmental concerns, and other Valley-wide issues, and invited suggestions for speakers and topics.

Tarryn Jubelin provided an update on the community air-monitoring project and encouraged residents to sign up for real-time text or email notifications through the project's website and mobile application. She addressed questions regarding equipment reliability and power challenges and reported that the project continues working with the Neighborhood Council, Council District 12, and other agencies, while the Air District has used the monitoring data to assist with inspections.

Carlo Basile, representing congressional candidate Jason Gibbs, introduced himself and provided information about Gibbs' background, including his education, aerospace experience, and service on the Santa Clarita City Council. Basile encouraged residents to learn more about Gibbs, who is running against George Whitesides, and thanked the Board for its previous support.

15. Board member announcements

Ashley Jungwirth reported that she was working to have City Attorney candidates attend an upcoming Neighborhood Council meeting. She stated that John McCain had confirmed his attendance for the September 9 meeting, while another candidate's participation remained uncertain but could potentially occur remotely. Ashley explained that the meeting would give Board members and residents an opportunity to meet the candidates and ask questions.

Patrick Gipson provided an update regarding a heat advisory application he developed. Patrick reported that the application was expected to become available within approximately one to two weeks and was designed to assist seniors during heat advisories by providing information and directing users to appropriate resources.

Asaad Alnajjar announced several upcoming civic events, including the State of the City luncheon, which will include several elected officials and the Mayor. He also mentioned an upcoming debate in Sherman Oaks involving Karen Bass and Nithya Raman. Asaad further discussed an upcoming United Chambers event featuring area mayors and encouraged Board members to attend civic and community events as opportunities to interact with other Neighborhood Councils, elected officials, and community organizations.

Jason Hector reported that the Council's letter concerning Recreation and Parks had received a response from the Council District office. Jason stated that follow-up discussions would take place when the appropriate representative returned from vacation and invited interested Board members to participate.

Hilda Sarkisyan announced that she would not be present at the following month's meeting.

16. Meeting Adjournment

The meeting was adjourned at **8:18 p.m.**

Notes: 1. Time allocations and order for agenda items are approximate and may be changed at the discretion of the Board President.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the PRNC Board secretary via email at Secretary@PRNC.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting, may be viewed at www.prnc.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the PRNC Secretary at Secretary@PRNC.org.